



Washington Township Public Schools

Central Administrative Offices

Curriculum Department

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Elementary Grading for Third Marking Period

Dear Elementary Staff,

You are commended for how well you are adapting to this challenging time, and we are doing our best to adjust to this new reality together. Every one of us is faced with learning to do familiar tasks in entirely new ways: from teaching and learning, to the work we do for our school community, to how we care for our families and even shop for groceries. It takes mental and psychological energy simply to adjust to this new way of living. We recognize that many of you are eager for guidance on grading in this new environment. Therefore, one new adjustment will be the way in which we grade student work while closing out the third marking period. With many of our students dependent on factors outside of their control, the following guidelines were designed with our students in mind. Kindly review the following guidelines and reach out to your supervisor/principal if you have any questions or unique circumstances you would like to discuss.

Grade K-2 Classroom Teachers: Kindly follow the guidelines for the 3rd marking period provided below:

- The marking period now ends on April 9, 2020. End of marking period grades are due no later than Wednesday, April 22, 2020.
- Any work completed **on or before March 13** should be included on your Benchmark Excel sheets.
- Do not administer any benchmark assessments for the remainder of the year.
- Report card grades for the third marking period will reflect observable data collected in school **on or before March 13**. When assigning grades, also take into consideration observable growth made during the remote learning process.
- Due to adjusted pacing, if a specific skill has not been addressed this marking period, record N/A on the report card.
- Report card comment section might include positive reflections of student participation during remote learning.

Grade 3-5 Classroom Teachers: Kindly follow the guidelines for the 3rd marking period provided below:

- The marking period now ends on April 9, 2020. End of marking period grades are due no later than Wednesday, April 22, 2020.
- Any work completed **on or before March 13** should be included on your Benchmark Excel sheets.
- Do not administer any benchmark assessments for the remainder of the year.
- For student work completed **in school on or before March 13**, please enter grades into PowerSchool as usual.
- For students who were **absent or did not finish** work assigned **on or before March 13**, mark assignments as **Excused** in PowerSchool.

- Student work completed during **remote learning** will be graded as follows:
 - One weekly summary grade will be awarded for each core subject (based on all work done for the week) in the **SUPPLEMENTAL** category in Power School, which is 10% of the overall grade.
 - Note: **March 16-27 was primarily used for setting up procedures and reviewing** skills and will not be formally assessed during that period.
 - **Summary Remote Learning Period 1 (March 30- April 3)**
Kindly post one summary grade per subject for the first learning period in PowerSchool by April 7.
 - **Summary Remote Learning Period 2 (April 6 -April 9)**
Kindly post one summary grade per subject for the second learning period in PowerSchool by April 22.

Please use the rubric below to assign remote learning grades in grades 3-5. BSI, co-teachers, and classroom teachers should continue to collaborate on student grades.

Fully Met Expectations 100%	Partially Met Expectations 88%	Did Not Meet Expectations 75%
<ul style="list-style-type: none"> • Completed all or most of the assignments AND • Fully met the teacher's expectation for assignments 	<ul style="list-style-type: none"> • Partially completed assignments AND/OR • Partially met the teacher's expectation for assignments 	<ul style="list-style-type: none"> • Did not submit a majority of assignments OR • Work submitted fell far below expectations for that specific learner <p>* No student should receive a score lower than 75% on a weekly summary grade. *If a student <u>did not have a device/internet</u> during either time period, please mark as Excused.</p>

Update on State Assessments:

All Spring 2020 State assessments have been canceled, which include the New Jersey Student Learning Assessments (NJSLA) for grades 3 - 11, the New Jersey Student Learning Assessment in Science (NJSLA-S) for grades 5, 8, and 11, the Assessing Comprehension and Communication in English State-to-State (ACCESS) tests for English Language Learners, and the Dynamic Learning Map Assessments (DLM). The NJ Department of Education will provide school districts with further guidelines as they consider impact and unintended consequences of this action.

Sincerely,

Gretchen Gerber
Director of Elementary Education